

Membership Policy

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| Approval Level: | Board of Directors | Review Level: | All |
| Effective Date: | August 13, 2024 | Date of Last Review: | August 13, 2024 |

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| PURPOSE | This membership policy is established to govern the process of becoming a member of the Alzheimer Society of Calgary, in accordance with the provisions outlined in the Societies Act of Alberta. |
| SCOPE | Applies to all. |
| DEFINITIONS | Not applicable |
| POLICY or INFORMATION STATEMENT | <p>1. Eligibility Criteria To be eligible for membership, individuals must meet the following criteria:</p> <ul style="list-style-type: none"> • Must be at least 18 years of age. • Must support the objectives and purposes of the organization as outlined in its bylaws. • Must not be disqualified from membership under any provision of the Societies Act or the organization's bylaws. <p>2. Application Process Prospective members shall apply by completing a membership application form provided by the organization. The application form shall include:</p> <ul style="list-style-type: none"> • Full name • Contact information • Statement of support for the organization's objectives • Any additional information deemed necessary by the organization <p>3. Approval Process Upon receiving a membership application, the Alzheimer Society of Calgary's Governance and Human Resources committee shall review the application to ensure the applicant meets the eligibility criteria. The Board shall approve membership applications based on:</p> <ul style="list-style-type: none"> • Compliance with eligibility criteria • Accuracy and completeness of the application form • Any other relevant considerations deemed appropriate by the Board <p>4. Membership Fee The membership fee to become a member of the organization shall be determined and approved by the Board of Directors annually. The fee must be paid at the time of application submission. If the applicant is not approved for membership the fee will be refunded.</p> <p>5. Term of Membership Membership shall be valid for a period of one year from the date of approval, Members may apply to renew their membership annually by submitting a renewal form and paying the required membership fee.</p> |

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| <p>POLICY or INFORMATION STATEMENT</p> | <p>6. Rights and Responsibilities Members shall have the right to:</p> <ul style="list-style-type: none"> • Participate in general meetings and vote on matters brought before the membership. • Receive notices and communications from the organization. <p>Members shall have the responsibility to:</p> <ul style="list-style-type: none"> • Uphold the values and objectives of the organization. • Advise the Alzheimer Society of Calgary of any changes to contact information. <p>7. Termination of Membership Membership may be terminated if:</p> <ul style="list-style-type: none"> • The member voluntarily resigns by providing written notice to the organization. • The member fails to comply with the organization's bylaws or policies. • The member's conduct is deemed detrimental to the organization's interests. <p>8. Amendments to the Membership Policy This membership policy may be amended by a resolution of the Board of Directors at any time, provided that such amendments are consistent with the Societies Act and the organization's bylaws.</p> <p>9. Compliance with the Societies Act This membership policy is intended to comply with the provisions of the Society Act of Alberta. In the event of any conflict between this policy and the Act, the provisions of the Act shall prevail.</p> <p>10. Adoption and Review This membership policy shall be adopted by the Board of Directors and reviewed periodically by the Governance and Human Resources Committee to ensure its effectiveness and compliance with applicable laws and regulations.</p> |
| <p>RESOURCES</p> | <p>This policy is drafted with the intention of aligning with the requirements and principles set forth by the Societies Act of Alberta while providing clear guidelines for the application, approval, rights, and responsibilities of members within the organization</p> |